

Hospital/Ambulatory Surgery Center

MEDICAL RECORD STANDARDS

- Organized, individual medical records
- Organized filing system for medical records
- Confidentiality/security of medical information assured
- Release of information documents signed
- Records note whether or not adult patient has signed an Advanced Directive
- Pre-operative and discharge protocols available
- Patient safety policies/procedures; fall risk, skin breakdown, surgical time out procedure(s)
- Patient rights and responsibilities documented